

**Rural Municipality of Crapaud**

Special Council Meeting

Thursday, February 2, 2023

6:30 pm

Crapaud Community Hall

**MINUTES**

Present: Mayor Joanne Harvey; Councillors Margaret Armsworthy, Della Ferguson, Sandra Florh and Savannah Dugay

By Telephone: Councillors Dean MacDonald and Tom Patterson

Staff: Wendy MacKinnon, CAO

1. **Call to order** – Mayor Harvey called the meeting to order at 6:37 pm.
2. **Approval of Agenda**  
**MOTION: Approval of Agenda for Thursday Feb 2, 2023.**  
**Moved by Councillor Ferguson, seconded by Councillor Armsworthy. Unanimously Carried.**
3. **In Camera Session**  
**MOTION: To Move in Camera 6:38 pm**  
**Moved by Councillor Patterson, seconded by Councillor Ferguson. Unanimously carried.**
4. **In Camera Session**  
**MOTION: To Move out of in Camera 6:47 pm**  
**Moved by Councillor Ferguson, seconded by Councillor Florh. Unanimously carried.**
5. **Hiring CAO**  
**MOTION: To hire James Newson as CAO at a rate \$30.00 for 35 hours per week.**  
**Moved by Councillor Armsworthy, seconded by Councillor Ferguson. Unanimously carried.**
6. **Other Matters**

Mayor Harvey raised concerns about the financial condition of the municipality. She suggested to raise the Community Hall Rental to \$75.00 and charge an extra fee if cleaning is required.

Mayor Harvey questioned the cleaning contract with the municipality. The Fire Chief has sent the CAO an email stating he has communicated with the previous CAO to cancel the cleaning contract with Joanne Lewis in June 2022.

Discussion was held on the options for cleaning and being more financially responsible. Further discussion will be had before a decision will be made.

Councillors discussed who has keys to the municipal buildings and the need to change the locks.

**MOTION: To hire a locksmith to facilitate the changing of the locks and codes for the Municipal Office, Fire Hall and Community Hall.**

**Moved by Councillor Dugay, seconded by Councillor Florh. Unanimously carried.**

7. **Adjournment** - the meeting was adjourned at 7:02pm.